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**TOWN OF NEW HAMPTON  
BOARD OF SELECTMEN  
MEETING MINUTES**

Thursday, June 12, 2025

**MEMBERS PRESENT:** Present were Mr. Drake and Mr. Harvey

**OTHERS PRESENT:** Town Administrator Mr. Davenport, Scott Provencal

**CALL TO ORDER:** Mr. Drake called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

**MINUTES:** The minutes of 5/22/2025 were held for further review by Mr. Shaw and Mr. Harvey. Non-public minutes of 6/5/2025 (b. sealed) & (c. sealed) were reviewed. Mr. Drake moved to approve, seconded by Mr. Harvey. Vote was unanimous.

**WORK SESSION:** The Board reviewed/signed manifests, invoices, requisitions, purchase orders, and leave request forms.

The Board approved the following invoices and purchase orders: Tapply Thompson Community Center in the amount of \$16,690.00; Donohue, Tucker & Ciandella in the amount of \$515.50; Mitchell Municipal Group in the amounts of \$250.00 (Conservation Commission), \$398.08, \$508.34, \$567.50 and \$72.50; The Board reviewed and signed a Purchase Order for pipe for Blake Hill Road. Mr. Lyford's intention is to take these funds out of the Highway Block Grant. There was additional discussion about payment responsibility in regards to driveway culverts.

6:34 pm: The Board paused their work session to take Sean Duncan's appointment

**APPOINTMENT: 6:30 pm: Sean Duncan**

At 6:34 PM, Sean and Jeremiah Duncan were present. Sean is a Scout with Bridgewater Boy Scout Troop 50. He is beginning work on his Eagle Project and asked what needs the Town has that would be appropriate for a project. Mr. Davenport suggested maintenance of the Nature Fitness Trail and there was some further discussion. Mr. Davenport will contact the DPW for suggested scope of work and will communicate with Sean about what he finds out. The Board thanked Mr. Duncan for his presentation.

**WORK SESSION (CON'T):**

At 6:42 PM, the Board resumed their work session.

The Board approved the following purchase orders: Crack Filling and Sealing at the Public Safety Building and Town Office - \$4,200.00; 1 ½" crushed gravel and ledge pack -\$20,000.00; a Purchase Order for Finish Sealcoating was reviewed but held for additional information.

**APPOINTMENT: 7:00 PM: Janan Hays**

At 6:54 PM, Janan and Wes Hays and Jay Wilson were present and the Board agreed to see them early.

Mrs. Hays presented a list of New Hampton residents and letters relative to opposition to the shooting range for LC Center Harbor which was approved by the Center Harbor Planning Board and subsequently appealed. She said that the Center Harbor ZBA Administrative Appeal has been postponed to July 14, 2025 at 7:00 PM and the Superior Court complaint scheduling hearing was stayed until October. Mr.

51 Hays said that the 9-day camp currently is suspended because their life safety/medical requirements aren't  
52 complete. Mrs. Hays said that the Center Harbor Selectmen were waiting for reports about unresolved  
53 violations and infractions on the property and none of them had been addressed. Mrs. Hays said that in  
54 2022 the Center Harbor Selectboard asked for an updated approved site plan which has not been  
55 completed. She also said that an unpermitted dock has been put in the Snake River Prime wetlands area  
56 on the Center Harbor side and that the natural launch has been enlarged. Mr. Davenport stated he is still  
57 looking for an attorney to review on behalf of the Town because our attorney also represents Center  
58 Harbor. Mr. Wilson commented that there is no berm or backstop for the shooting range and no lead  
59 remediation.

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61 The Board thanked the Hayses and Mr. Wilson and they left the meeting.

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63 **WORK SESSION (CON'T):**

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65 The Board tabled review of the following Building Permit:

66 1. New Hampton School: 91 Main St; Map U4, Lot 10; demolition of barn and attachment.

67 The Board reviewed and signed the following Intent to Cut Wood:

68 1. George & Sheila Huckins; Dana Hill Road; Map R10, Lot 10A

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71 **OPEN ITEMS DISCUSSED:**

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73 • Tax Deeded Land

74 ○ Lindsey Lane – Mr. Davenport said the property has sold and the next step will be to do  
75 a bill of interpleader. There will be roughly \$80k that will go to the court and there is  
76 approximately \$153k owed to the Town.

77 • Dog Hours on Nature Fitness Trail Update – Mr. Davenport said he placed laminated RSAs at the  
78 trail regarding liability. He had spoken to Primex and was advised that if a dog injures another  
79 person on the trail, the liability lies with the dog owner. Mr. Harvey asked if there was a trash  
80 barrel and was told there is not. Mr. Jeremiah Duncan said he is a New Hampton Precinct  
81 Commissioner and asked if the Board would like him to check into whether this could be added to  
82 the NHP trash pickup route. The Board agreed and felt this item can now be taken off the open  
83 item list.

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85 **ACTION & DISCUSSION ITEMS**

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87 ❖ Selectmen's Meeting Date Discussion – The date of the July meeting was discussed and it was  
88 decided to meet on Wednesday, 7/2/2025. After the 7/2/2025 meeting, the summer meeting  
89 schedule will begin and the Selectmen will meet every 2 weeks in July and August.

90 ❖ PD Cruiser Policy Discussion – Chief Tyrrell added language to the policy saying that in a rare  
91 case an officer's child could be dropped off at school/childcare if it was on the way to responding  
92 to a Town emergency.

93 ❖ Hiring Policy Draft Discussion – edits were reviewed. Mr. Harvey asked if it has been sent to  
94 legal for review yet. Mr. Davenport to check.

95 ❖ Potential Zoning Violation at 190 Main Street – Mr. Davenport said that it had been brought to his  
96 attention that plants are for sale. The Zoning Ordinance does not allow agricultural products to be  
97 commercially sold in the Village Precinct district. The Board opted to table this until next week.

- 98 ❖ Revised Temporary Transfer Station Permit – The Board didn't feel the form needed to be
- 99 changed, that the tax data base could just be checked to see if taxes are current.
- 100 ❖ Veteran Memorial Cleaning Offer – A Grafton resident contacted the Garden Club and has offered
- 101 to clean the memorial free of charge. The Board approved.
- 102 ❖ FYI – Lien Redemptions in the amount of \$15,089.65 & \$2,098.43.
- 103 ❖ FYI - Mid-State RCC – looking for feedback from Towns regarding transportation network.
- 104 ❖ FYI –Warning Letter – Johnathan & Lauren Wentworth; 522 NH Route 104; Map R4 Lot 67.
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106 Sean and Jeremiah Duncan left the meeting at 7:50 PM

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- 108 ❖ FYI –New Beginnings Thank You Letter
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### 110 **BUSINESS AFTER AGENDA WAS POSTED**

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- 112  ZBA Letter: Tyler & Sandra Simpson; 727 Dana Hill Rd; Map R17 Lot 18-A – Discussion on
- 113 whether the Board wants to sign a letter giving a date by which to have the sugar shack moved.
- 114 Mr. Davenport said that he had a conversation with Mrs. Pamela Schofield who asked the Board
- 115 to consider not requiring that the Simpsons move the sugar house. Mr. Davenport said that the
- 116 ZBA minutes show that Mr. Simpson said he was aware that the sugar shack needed to meet
- 117 setback requirements. Mr. Harvey asked the size of the structure which was noted that to be less
- 118 than 192 sq feet. Mr. Drake requested that a letter be drafted and submitted to the Board next
- 119 week for further discussion.
- 120  Heritage Commission Gravestone Cleaning Event – The Heritage Commission is hiring a
- 121 professional for an event where they will show how to properly clean gravestones. It is open to
- 122 the public. The Board was unsure if the Gravestone Maintenance ETF could be used for this
- 123 purpose. Mr. Drake said he believed those funds were supposed to be used for repair broken
- 124 stones. Mr. Harvey said that stones need to be set level with the ground and that levelling should
- 125 be done prior to cleaning because stones can move and break.
- 126

### 127 **OTHER BUSINESS**

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- 129 • Mr. Harvey asked about line painting on Main Street. Mr. Davenport said the state will be
- 130 painting the center and white lines. New Hampton School typically does three crosswalks in front
- 131 of the school. The New Hampton Community School hires someone to paint the crosswalks in
- 132 front of the school and Palazzi Field. There was discussion about who paints parking spot lines on
- 133 Main Street and about putting up speed limit signs.
- 134 • The Board gave approval for Mr. Davenport to open envelopes which are in the Town
- 135 Administrator's office labeled 'confidential' in order to see how long they need to be kept.
- 136 • 17 Main Street deadline for bids is July 9, 2025
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### 138 **PUBLIC COMMENT**

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- 140 ➤ Mr. Provencal asked about a property on Carter Mountain Road. Mr. Davenport said he cannot
- 141 find anything about a permitted driveway. The next step will be to send a letter saying it needs to
- 142 be removed.
- 143 ➤ Mr. Provencal said he is going to share a draft letter with the Selectmen regarding New Hampton
- 144 School and RSA 72:23 IV. Mr. Davenport said that dorms are taxable but faculty housing is
- 145 exempt and there was some additional discussion about which buildings are faculty housing.

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Mr. Provencal left the meeting at 8:25 PM.

**NON-PUBLIC SESSION:** At 8:25 PM, Mr. Drake made a motion, seconded by Mr. Harvey to go into non-public session under RSA 91-A:3 II(b) Hiring. A roll call vote was held: Mr. Drake – Y, Mr. Harvey – Y.

**PRESENT:** Mr. Drake, Mr. Harvey and Mr. Davenport.

**RETURN TO PUBLIC SESSION:** AT 8:36 PM, Mr. Drake made a motion, seconded by Mr. Harvey to come out of non-public session and seal the minutes for 5 years. Vote was unanimous

**NON-PUBLIC SESSION:** At 8:37 PM, Mr. Drake made a motion, seconded by Mr. Harvey to go into non-public session under RSA 91-A:3 II(a) Personnel. A roll call vote was held: Mr. Drake – Y, Mr. Harvey – Y.

PRESENT: Mr. Drake, Mr. Harvey and Mr. Davenport.

**RETURN TO PUBLIC SESSION:** At 8:53 PM, Mr. Drake made a motion, seconded by Mr. Harvey to come out of non-public session and seal the minutes for 5 years. Vote was unanimous.

**ADJOURNMENT:** At 8:53 PM., Mr. Drake made a motion, seconded by Mr. Harvey to adjourn the meeting. Vote passed.

Respectfully submitted,  
Tamara Van Lenten